The Manager's Legal Handbook The Manager's



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By Amy DelPo Attorney, Lisa Guerin J.D.



The Manager's Legal Handbook By Amy DelPo Attorney, Lisa Guerin J.D.

The quick reference to employment law for anyone who oversees workers. Whether you're managing workers or working in the HR department, The Manager's Legal Handbook is the perfect introduction to supervising employees and independent contractors safely and legally. Need some information about overtime? Want some useful ideas on workplace policies? Have a question about trade secrets and need the answer now? This one-of-a-kind book provides everything you need to stay within the bounds of the law, including: frequently asked questions, concise articles, helpful tips, "lessons from the real world", dozens of resources, online and off. Designed for managers and supervisors who need answers quickly, as well as professionals pursuing a career in human resources, The Manager's Legal Handbook covers hiring, firing and everything in between. The 4th edition is completely overhauled to provide quick answers to the questions that managers encounter every day. It includes updated 50-state legal charts and new sections on setting pay and communicating with employees.

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Editorial Review

Review

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Takes everyday employment topics, such as hiring and firing, and breaks the issue down into understandable legal segments. (*American Reference Books Annual* 20090101)

A comprehensive resource that employers can refer to again and again... (HR Magazine 20090101)

From the Publisher What every manager and supervisor needs to know to stay out of legal trouble.

About the Author

Guerin, an editor/author specializing in employment law, is author or co-author of several Nolo books, including The Manager's Legal Handbook, Dealing with Problem Employees, Nolo's Essential Guide to Federal Employment Laws, Workplace Investigations, Create Your Own Employee Handbook, and Nolo's Guide to California Law. Guerin has practiced employment law in government, public interest, and private practice where she represented clients at all levels of state and federal courts and in agency proceedings. She is a graduate of Boalt Hall School of Law at the University of California at Berkeley.

Ms. DelPo is an author and consulting editor who specializes in employment and family law issues. She brings years of criminal and civil law experience to her work at Nolo, having litigated cases in all levels of state and federal courts, including the California Supreme Court and the United States Supreme Court. She has written numerous employment law titles, including The Performance Appraisal Handbook, Dealing with Problem Employees, and Create Your Own Employee Handbook. She is also the editor of Parent Savvy, a book that answers parents' practical, financial, and legal questions. Ms. DelPo currently divides her time between writing on legal issues and chasing after her two busy children, Sophia and Charlie. Ms. DelPo received her law degree with honors from the University of North Carolina at Chapel Hill.

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